



## Community Development District

Board of Supervisors

Regular Meeting

February 21, 2024 at 8:30 AM

505 Whiskey Creek Drive, Marco Island, FL 34145

Anyone wishing to listen and participate in the meeting can do so by calling  
1-888-468-1195, Participant Pin 636522.

Additionally, participants are encouraged to submit questions and comments to the District Manager in advance to facilitate the Board's consideration of such questions and comments during the meeting.

The agenda is as follows:

1. Call to Order/Roll Call
2. Approval of Agenda
3. Public Comments
4. Approval of Minutes
  - a. December 6, 2023 Second Audit Committee & Regular Meeting Minutes
5. Old Business
  - a. Establishment of New Bank Account at Seacoast Bank
6. New Business
  - a. RFQ Responses for District Engineering Services
  - b. Records Storage Facilities Alternative Options
  - c. Consideration of Vendor Strategy for Disaster Debris Monitoring and Reimbursement Management Services
7. Attorney Report
  - a. New Ethics Training Requirements Effective January 1, 2024
8. Engineer Report
9. Supervisors' Requests
10. District Manager Report
  - a. Acceptance of Unaudited Financials Ending January 31, 2024
  - b. Bridge Rail Painting & Streetlight Painting Completion
  - c. FEMA Update
  - d. Solar Bridge Streetlight Update
  - e. Upcoming Event in District - Marco Island Half Marathon - March 17
11. Public Comments
12. Adjournment

1  
2 **Key Marco Community Development District**  
3 **Second Audit Committee and Regular Meeting**  
4 **December 6, 2023**

5 **Appearances**

6 Mary Beth Schewitz, Chairman  
7 Luanne Kerins, Co-Chair  
8 Terri Stanton  
9 John Esposito

10 **Also Present**

11 Joshua Carter, District Manager  
12 Dave Schmitt, Hole Montes (via speakerphone)  
13 Greg Urbancic, District Counsel (via speakerphone)

14  
15 **CALL TO ORDER/ROLL CALL**

16  
17 The meeting was called to order by the Chairman at 8:30 AM, and it was noted that four  
18 supervisors were in attendance constituting a quorum with one supervisor absent.

19  
20 **APPROVAL OF AGENDA**

21  
22  
23 On a voice vote by Mrs. Schewitz and a second by Mrs. Stanton, the agenda was unanimously  
24 approved.

25  
26  
27 **Public Comments**

28 No Public Comments were received at this time.  
29  
30

31 **Approval of Minutes**

- 32 a. November 20, 2023 First Audit Committee and Regular Meeting Minutes  
33 Mrs. Schewitz noted a typo in line 91 of the draft meeting minutes.  
34

35 On a voice vote by Mrs. Schewitz and a second by Mrs. Kerins, the November 20, 2023 First  
36 Audit Committee and Regular Meeting Minutes were approved as amended unanimously.  
37  
38

39 **Old Business**

- 40 a. Updated Gate Painting Proposals – Warranty Information  
41 Mr. Carter noted that following up from the gate painting proposals presented in the  
42 November meeting, he had received an update regarding the warranties offered by each  
43 bidder for the paint to be applied to the guardhouse gates. Mr. Carter noted that the G.W.

44 Fishell proposal initially approved did not include a warranty to the paint solution presented  
45 when applied to metal. Mr. Carter noted that the paint warranty is void for the application  
46 of the District due to the limited warranty. Mr. Carter noted that he followed up with Al's  
47 Painting Plus regarding their bid for the project and a ten year warranty would be in place  
48 for the Sherwin Williams product quoted. Mr. Carter noted that there was a price difference  
49 between the two solutions: \$5,850 for the Al's Painting Plus bid and \$5,450 from G.W.  
50 Fishell that had initially been approved. Mrs. Schewitz noted that a 10 year warranty on the  
51 paint for an additional \$400 seemed more than reasonable and worth it in case the paint  
52 showed signs of peeling and excess deterioration over time and suggested that the proposal  
53 from Al's Painting Plus be selected for the project in light of the warranty.  
54

55 On a voice vote by Mrs. Schewitz and a second by Mr. Esposito, the proposal submitted by Al's  
56 Painting Plus for the painting of the guardhouse gates quoted at \$5,850 was approved  
57 unanimously.

#### 60 **Continuance for Second Audit Committee Meeting**

61 Mrs. Schewitz noted that the three members of the audit committee were in attendance at the  
62 meeting and would continue the Board of Supervisors Meeting to call to order the Second Audit  
63 Committee Meeting.  
64

##### 65 a. Second Audit Committee Meeting

66 Mr. Carter noted that the audit committee would hold their second meeting to review  
67 and rank audit proposal submissions received to select an auditor for the annual audit  
68 engagement starting Fiscal Year 2022-2023.  
69

##### 70 b. Review and Rank Audit Proposal Submissions

71 Mr. Carter noted that one proposal was submitted in response to the RFP from Grau  
72 and Associates. Mr. Carter presented the proposal submitted to the Audit Committee  
73 and noted that the vendor is based out of Boca Raton, Florida and had provided audit  
74 services to Key Marco Community Development District in the past years, specializing in  
75 local government audit services. The proposed not-to-exceed price for the audit service  
76 was set at \$5,700.

77 The Audit Committee ranked the auditor evaluation criteria as receiving 20/20 points for  
78 Ability of Personnel, 20/20 for Personnel Experience, 20/20 for Understanding of Scope  
79 of Work, 20/20 for Ability to Furnish the Required Services and 20/20 for price.

80 The proposal received was ranked #1 receiving a total score of 100/100 and the audit  
81 committee approved to move forward to contract with Grau and Associates for District  
82 Audit Services.  
83

84 On a voice vote by Mrs. Schewitz and a second by Mrs. Kerins, the proposal for audit services  
85 from Grau and Associates was approved 3-0 to recommend to the Board of Supervisors to  
86 contract with the vendor.

87 On a voice vote by Mrs. Schewitz and a second by Mrs. Kerins, a motion of adjournment for the  
88 second audit committee meeting was approved 3-0.

89

90 **Call to Order to Resume Regular Meeting**

91 The meeting was called to order by the Chairman at 9:15 AM, and it was noted that four  
92 supervisors were in attendance constituting a quorum with one supervisor absent.

93

94

95 **New Business**

96 a. Approval of Audit Committee Selection Process

97

98 On a voice vote by Mrs. Schewitz and a second by Mrs. Stanton, a motion of approval for the  
99 audit committee recommendation to contract with Grau and Associates for District Audit  
100 Services was approved unanimously.

101

102

103

104 b. RFQ Responses for District Engineering Services

105 Mr. Carter noted that one response had been received to the Request for Qualifications  
106 for District Engineering Services from the current District Engineer, Holes Montes. Mr.  
107 Carter noted that he had spoken with other firms, but they were unable to provide a  
108 RFQ Response by the deadline. Mrs. Schewitz noted that to evaluate RFQ Responses  
109 effectively, it would be best to have multiple responses to rank and compare. After  
110 discussion, it was noted that re-engaging the RFQ process to have responses by the  
111 February Meeting of the Board of Supervisors would be best and throw out the  
112 response received to the initial Request for Qualifications. Mr. Carter noted that he  
113 would re-notice the RFQ for District Engineering Services and follow up in the February  
114 meeting of the Board of Supervisors with responses received.

115

116 On a voice vote by Mrs. Schewitz and a second by Mr. Esposito, a motion to throw out RFQ  
117 Responses for District Engineering received and re-engage the RFQ process in the February  
118 meeting was approved unanimously.

119

120 c. Streetlight Pole Replacement Pricing

121 Mr. Carter noted that following the November meeting, he had received pricing for the  
122 replacement streetlights to be installed on the eastern section of Blue Hill Creek Drive.  
123 Mr. Carter noted that the three streetlights in this section were not in place as they had  
124 been moved to replace broken streetlights on Whiskey Creek Drive following storm  
125 damage in past years. Mr. Carter presented the Graybar proposal with a quote for four  
126 streetlights to include an extra to have on hand for replacement of any streetlights that  
127 are damaged and would require replacements. The streetlights were quoted at \$13,080  
128 each and included painting as part of the price. Mr. Carter noted that the District budget  
129 does not include funds for this initiative and it would be a best practice to include a line

130 item for the missing street lights in the following year budget as the homesite on East  
131 Blue Hill Creek Drive currently has a streetlight in place.

132

133 d. Approval of Additional Qualified Public Depository for District Funds

134 Mr. Carter noted that following the November meeting, he had identified an additional  
135 qualified public depository for District Funds to keep the Fifth Third Money Market  
136 Reserve Account under the FDIC limits. Mr. Carter noted that Seacoast Bank in Naples  
137 was identified as a QPD and could offer the District a Money Market account at an  
138 interest rate of 4.75 Percent.

139

140 On a voice vote by Mrs. Schewitz and a second by Mrs. Kerins, a motion to approve the  
141 establishment of an account at Seacoast Bank and transfer funds from the Fifth Third Money  
142 Market Account was approved unanimously.

143

144 **ATTORNEY'S REPORT**

145

146 Mr. Urbancic noted that the next legislative session was approaching and a bill was being  
147 presented focusing on sovereign immunity and Credit Unions as Qualified Public Depositories.  
148 Mr. Urbancic noted that he would have additional details on the Bill and items following the  
149 legislative session.

150

151 **ENGINEER'S REPORT**

152

153 Bridge/Streetlight Painting Contracts

154 Mr. Schmitt noted that he had received a bid breakout from the Bridge/Streetlight painting  
155 vendors to follow up from the previous meeting. Al's Painting Plus provided a quote for the  
156 bridge rail painting at \$20,100 and \$2,100 for the repainting of the bridge streetlights. Mr.  
157 Schmitt noted that the bridge rail painting included prep, base coat and epoxy finish for all  
158 railings and surfaces of metal in the current forest green color. The paint product carried a  
159 manufacturer's warranty for 10 years. The bridge streetlight painting scope included a  
160 repainting of all light poles, fixtures and bases in a new coat of the forest green color to match.  
161 Mr. Carter noted that the vendor had confirmed that the streetlight globe cleaning was  
162 included in their scope of work at no additional charge.

163 Mrs. Schewitz requested that the pricing for the repainting of all Key Marco streetlights be  
164 considered in addition to the bridge and bridge light project to have all painting completed in  
165 sync and reduce redundancy. The community streetlight painting was quoted at \$10,000, for a  
166 total project cost of \$32,200. Mr. Carter noted that the budget amount set for the bridge  
167 painting specifically was set at \$27,000 with the proposed bridge painting price falling \$6,900  
168 below the budget but including the streetlight painting would bring the total projects above the  
169 figure and require budgetary resolution for the \$5,200 overage. Mr. Carter confirmed with Mr.  
170 Urbancic that budgetary resolution could be put forward and approved in a future meeting as  
171 required to authorize the project. After discussion, the Board of Supervisors agreed that  
172 completing all of the streetlight painting in unison with the bridge rail painting would be of  
173 aesthetic value and reduce staging costs. Mr. Carter noted he would provide the construction

174 contract to the Chairman for signature and work with the vendor to have the project begin at  
175 the start of 2024 to avoid construction traffic during the Holiday season.

176

177 On a voice vote by Mrs. Schewitz and a second by Mrs. Kerins, a motion to approve the bridge  
178 railing, bridge streetlight and community streetlight painting proposal submitted by AI's  
179 Painting Plus in the amount of \$32,200 was approved unanimously.

180

181

182

183

184 **SUPERVISORS' REQUESTS**

185

186 No Supervisors' Requests were made at this time.

187

188 **DISTRICT MANAGER'S REPORT**

189

190

191 Bridge Solar Streetlight Update – Solar Array

192 Mr. Carter noted that following the November meeting, further progress on the viability of a  
193 solar array at the bridge to convert from the LCEC system had not been made with the quick  
194 meeting turnaround. Mr. Carter noted that he had found a project completed by the vendor  
195 Bentley Electric for the City of Naples converting pedestrian lighting into standalone, self-  
196 supported solar lighting. Mr. Carter noted that he would like to engage Bentley Electric on the  
197 project and reference their work on the City of Naples to determine the viability of a self-  
198 contained solar streetlight to replace the bridge fixtures as a potential solution before pushing  
199 forward on a solar array as the sole solution. Mr. Carter noted in reading the report on the City  
200 of Naples project, the price per streetlight was significantly lower than the cost for the current  
201 Key Marco streetlights and may be a viable solution for the community if viable for the  
202 streetlight use case. Mrs. Schewitz noted that it would best to have an update from vendors on  
203 the viability of both potential solutions and reiterated the primary focus of the bridge solar  
204 project was a reduction in downtime of the lighting system during a power outage, specifically  
205 during and following disasters as in Hurricane Ian. Mr. Carter noted that he and Mr. Kerins  
206 would continue to vet out the solar array option with a local solar installer and work with  
207 Bentley Electric to determine the viability of self-contained solar streetlights as an alternative.

208

209 FEMA Update

210 Mr. Carter noted that a new FEMA representative had been assigned to the project for the  
211 Hurricane Ian claim. Mr. Carter noted that this did not bring any new information and was going  
212 back over the project with the new representative to catch them up on the claim and  
213 information regarding the hurricane cleanup.

214

215 **PUBLIC COMMENT**

216 No Public Comments were received at this time.

217

218 **NEXT MEETING**

219 The next meeting will be held on February 21 at 8:30 AM.

220

221 **ADJOURNMENT**

222 The meeting was then adjourned at 10:45 AM on a Motion by Mrs. Schewitz and a second by  
223 Mrs. Kerins. The motion was passed unanimously.

DRAFT

## MEMORANDUM

**To:** District Board of Supervisors

**From:** Gregory L. Urbancic, Esq.  
Meagan E. Magaldi, Esq.

**Re:** New Ethics Training Requirements Effective January 1, 2024

---

Pursuant to Section 112.3142, *Florida Statutes*, beginning January 1, 2024, all Supervisors of a community development district organized and existing under the Uniform Community Development District Act of 1980, Chapter 190, *Florida Statutes*, will be required to complete four (4) hours of ethics training each calendar year (“Ethics Training”). The four (4) hours of Ethics Training shall be allocated amongst the following categories: two (2) hours of ethics law, one (1) hour of Sunshine law, and one (1) hour of Public Records law. Supervisors will report their 2024 training when they fill out their Form 1 (Statement of Financial Interests) for the 2025 year by checking a box confirming that they have completed the annual Ethics Training.

The Ethics Training may be completed online, or at a continuing legal education class or other continuing professional education class, seminar, or presentation, provided the required subject matter is covered. It is highly recommended that you keep a record of all trainings, classes, seminars, and/or presentations completed or attended which are used to satisfy the Ethics Training requirements. This record may include date and time of completion. At this time, there is no requirement to submit a certificate of completion of the Ethics Training. However, the Florida Commission on Ethics (“COE”) advises that Supervisors maintain a record in the event they are asked to provide proof of completion of the Ethics Training. Please note that the four (4) hours of the Ethics Training do not have to be completed all at once.

The COE has compiled a list of resources on their website, a link to which can be found below. We recommend that you review the COE website. The COE website has several free online resources and links to resources that Supervisors might find helpful, including free training for the two (2) hour ethics portion and links to outside trainings which can be used to satisfy the other categories of the Ethics Training. For your convenience, links to the trainings provided by the COE and the outside trainings referenced on the COE website are listed below.

1. **General Resource: Florida Commission on Ethics** - [Training - Ethics \(state.fl.us\)](https://www.state.fl.us/coe/training-ethics)

2. **Free Training Programs:**

- a. **Ethics law** - The COE provides several free training videos (audio/visual or audio only) covering specific ethics law topics. Please note that two “hours” in the category of ethics law are required annually. Pursuant to CEO 13-15, “hours” may be measured in fifty (50) minute increments so you should ensure you satisfactorily complete sufficient programs to satisfy the two-hour ethics requirement if choosing a combination of training videos listed below.



- State Ethics Laws for Constitutional Officers & Elected Municipal Officers  
[Video Tutorial](#)
  - Business and Employment Conflicts and Post-Public-Service Restriction  
[Video Tutorial](#)
  - Financial Disclosure - Form 1  
[Video Tutorial](#)
  - Gifts  
[Video Tutorial](#)
  - Voting Conflicts - Local Officers  
[Video Tutorial](#)
- b. **Sunshine law and Public Records law** - The Office of the Attorney General offers a free two-hour online course (audio only) which satisfies both the one-hour Sunshine law and one-hour Public Records law portions of the annual training requirement.
- [Video Tutorial](#)

### 3. Other Training Programs

- a. Florida State University's Florida Institute of Government offers a "4-Hour Ethics Course" which satisfies the annual requirement to attend two hours of ethics law, one hour of Sunshine law, and one hour of Public Records law. The course is available online 24/7 and may be paused and resumed at your convenience. The registration fee is \$79.00.
- [4-Hour Ethics Course](#)
- b. The Florida Bar offers a course titled "Sunshine Law, Public Records and Ethics for Public Officers and Public Employees" which satisfies the annual requirement to attend two hours of ethics law, one hour of Sunshine law, and one hour of Public Records law. The course is available online 24/7 and may be paused and resumed at your convenience. The registration fee is \$325.00. Please note that this course exceeds the four-hour requirement (duration is 5 hours, 18 minutes), is significantly more expensive than the other options, and the material is tailored for attorneys.
- [Sunshine Law, Public Records and Ethics for Public Officers and Public Employees](#)
- c. Other training options will likely be added over time by other education organizations.

If you have any questions regarding this new law, or need any additional assistance with locating resources or classes to satisfy any portion of the Ethics Training, please contact the District Manager, or myself.

## Key Marco Community Development District

02/12/24

## Balance Sheet

Accrual Basis

As of January 31, 2024

|                                       | <u>Jan 31, 24</u>        |
|---------------------------------------|--------------------------|
| <b>ASSETS</b>                         |                          |
| <b>Current Assets</b>                 |                          |
| <b>Checking/Savings</b>               |                          |
| Fifth Third Money Market              | 228,395.16               |
| Fifth Third Public Fund               | 468,283.04               |
| First Horizon Money Market            | 244,715.16               |
| <b>Total Checking/Savings</b>         | <u>941,393.36</u>        |
| <b>Total Current Assets</b>           | <u>941,393.36</u>        |
| <b>TOTAL ASSETS</b>                   | <b><u>941,393.36</u></b> |
| <b>LIABILITIES &amp; EQUITY</b>       |                          |
| <b>Liabilities</b>                    |                          |
| <b>Current Liabilities</b>            |                          |
| <b>Accounts Payable</b>               |                          |
| Accounts Payable                      | 31,536.96                |
| <b>Total Accounts Payable</b>         | <u>31,536.96</u>         |
| <b>Total Current Liabilities</b>      | <u>31,536.96</u>         |
| <b>Total Liabilities</b>              | 31,536.96                |
| <b>Equity</b>                         |                          |
| Retained Earnings                     | 866,530.21               |
| Net Income                            | 43,326.19                |
| <b>Total Equity</b>                   | <u>909,856.40</u>        |
| <b>TOTAL LIABILITIES &amp; EQUITY</b> | <b><u>941,393.36</u></b> |

## Key Marco Community Development District Profit & Loss Budget Performance January 2024

|  | Jan 24          | Budget           | Oct '23 - Jan 24  | YTD Budget       | Annual Budget     |
|--|-----------------|------------------|-------------------|------------------|-------------------|
| <b>Income</b>                              |                 |                  |                   |                  |                   |
| FEMA Proceeds                              | 0.00            | 0.00             | 0.00              | 0.00             | 0.00              |
| Interest Income                            | 1,860.81        | 41.66            | 6,932.22          | 166.72           | 500.00            |
| Maintenance Assessments (4%)               | -96.00          | -670.00          | -6,560.00         | -2,680.00        | -8,040.00         |
| Maintenance Assessments - Levy             | 4,800.00        | 17,866.66        | 170,349.77        | 71,466.72        | 214,400.00        |
| Miscellaneous Income                       | 0.00            | 0.00             | 1,000.00          | 0.00             | 0.00              |
| Road Use Fee Revenue                       | 452.44          | 416.66           | 1,072.53          | 1,666.72         | 5,000.00          |
| <b>Total Income</b>                        | <b>7,017.25</b> | <b>17,654.98</b> | <b>172,794.52</b> | <b>70,620.16</b> | <b>211,860.00</b> |
| <b>Gross Profit</b>                        | <b>7,017.25</b> | <b>17,654.98</b> | <b>172,794.52</b> | <b>70,620.16</b> | <b>211,860.00</b> |
| <b>Expense</b>                             |                 |                  |                   |                  |                   |
| <b>ACCESS CONTROL</b>                      |                 |                  |                   |                  |                   |
| Contractual Services                       | 0.00            | 0.00             | 0.00              | 0.00             | 0.00              |
| Operating Supplies                         | 0.00            | 0.00             | 0.00              | 0.00             | 0.00              |
| R&M Gatehouse                              | 0.00            | 0.00             | 0.00              | 0.00             | 0.00              |
| R&M Gates                                  | 0.00            | 0.00             | 0.00              | 0.00             | 0.00              |
| Utilities                                  | 0.00            | 0.00             | 0.00              | 0.00             | 0.00              |
| <b>Total ACCESS CONTROL</b>                | <b>0.00</b>     | <b>0.00</b>      | <b>0.00</b>       | <b>0.00</b>      | <b>0.00</b>       |
| <b>ADMINISTRATION</b>                      |                 |                  |                   |                  |                   |
| Accounting Services                        | 0.00            | 0.00             | 0.00              | 0.00             | 0.00              |
| Assessment Rolls                           | 0.00            |                  | 500.00            | 1,000.00         | 1,000.00          |
| Attorney Fees                              | 647.50          | 583.33           | 3,162.50          | 2,333.36         | 7,000.00          |
| Audit Fees                                 | 0.00            | 6,000.00         | 0.00              | 6,000.00         | 6,000.00          |
| Bank Fees                                  | 0.00            | 0.00             | 0.00              | 0.00             | 0.00              |
| Computer- Website Support                  | 0.00            | 50.00            | 300.00            | 200.00           | 600.00            |
| Dues, Licenses, Subscriptions              | 0.00            |                  | 175.00            | 175.00           | 175.00            |
| Engineering Fees                           | 0.00            | 1,250.00         | 4,053.00          | 5,000.00         | 15,000.00         |
| FICA Taxes                                 | 0.00            | 0.00             | 0.00              | 0.00             | 0.00              |
| Insurances                                 | 153.33          | 0.00             | 43,015.99         | 44,207.00        | 44,207.00         |
| Legal Advertising                          | 615.44          | 208.33           | 3,169.15          | 833.36           | 2,500.00          |
| Management Fees                            | 0.00            | 0.00             | 10.00             | 10.00            | 10.00             |
| Office Supplies                            | 0.00            | 25.00            | 0.00              | 100.00           | 300.00            |
| Postage                                    | 0.00            | 0.00             | 16.38             | 0.00             | 0.00              |
| Property Appraiser                         | 0.00            | 66.66            | 830.00            | 266.72           | 800.00            |
| Property Tax Collector (2%)                | 94.08           | 358.33           | 3,228.80          | 1,433.36         | 4,300.00          |
| Rentals & Leases                           | 74.95           | 75.00            | 224.85            | 300.00           | 900.00            |
| Supervisor Expenses                        | 0.00            | 416.66           | 2,200.00          | 1,666.72         | 5,000.00          |
| Trascription Costs                         | 0.00            | 41.66            | 0.00              | 166.72           | 500.00            |
| <b>Total ADMINISTRATION</b>                | <b>1,585.30</b> | <b>9,074.97</b>  | <b>60,885.67</b>  | <b>63,692.24</b> | <b>88,292.00</b>  |
| <b>CAPITAL EXPENDITURES &amp; PROJECTS</b> |                 |                  |                   |                  |                   |
| Bridge Inspection Reserves                 | 0.00            | 416.67           | 0.00              | 1,666.64         | 5,000.00          |
| Bridge Painting                            | 32,200.00       | 2,250.00         | 32,200.00         | 9,000.00         | 27,000.00         |
| Bridge Reserves                            | 0.00            | 1,500.00         | 0.00              | 6,000.00         | 18,000.00         |

## Key Marco Community Development District Profit & Loss Budget Performance January 2024

|  | Jan 24            | Budget           | Oct '23 - Jan 24  | YTD Budget        | Annual Budget     |
|--|-------------------|------------------|-------------------|-------------------|-------------------|
| Contingency Reserves                             | 0.00              | 0.00             | 0.00              | 0.00              | 0.00              |
| Gate Access Control                              | 0.00              | 0.00             | 0.00              | 0.00              | 0.00              |
| Gate Operator Replacement                        | 0.00              |                  | 27,180.00         | 28,000.00         | 28,000.00         |
| Gatehouse Gates                                  | 0.00              | 416.66           | 9,202.66          | 1,666.72          | 5,000.00          |
| Landscape Improvements                           | 0.00              | 0.00             | 0.00              | 0.00              | 0.00              |
| Roads  | 0.00              | 3,750.00         | 0.00              | 15,000.00         | 45,000.00         |
| Roads - Root Barrier                             | 0.00              | 0.00             | 0.00              | 0.00              | 0.00              |
| Solar Streetlighting                             | 0.00              | 1,000.00         | 0.00              | 4,000.00          | 12,000.00         |
| Street Lighting                                  | 0.00              | 0.00             | 0.00              | 0.00              | 0.00              |
| <b>Total CAPITAL EXPENDITURES &amp; PROJECTS</b> | <b>32,200.00</b>  | <b>9,333.33</b>  | <b>68,582.66</b>  | <b>65,333.36</b>  | <b>140,000.00</b> |
| Irrigation Services                              | 0.00              | 0.00             | 0.00              | 0.00              | 0.00              |
| <b>ROADWAY SERVICES</b>                          |                   |                  |                   |                   |                   |
| Repairs & Maintenance                            | 0.00              | 416.66           | 0.00              | 1,666.72          | 5,000.00          |
| <b>Total ROADWAY SERVICES</b>                    | <b>0.00</b>       | <b>416.66</b>    | <b>0.00</b>       | <b>1,666.72</b>   | <b>5,000.00</b>   |
| <b>STREET LIGHTING</b>                           |                   |                  |                   |                   |                   |
| Holiday Decor                                    | 0.00              | 0.00             | 0.00              | 0.00              | 0.00              |
| R&M - General                                    | 0.00              | 0.00             | 0.00              | 0.00              | 0.00              |
| Utilities - Electric                             | 0.00              | 0.00             | 0.00              | 0.00              | 0.00              |
| <b>Total STREET LIGHTING</b>                     | <b>0.00</b>       | <b>0.00</b>      | <b>0.00</b>       | <b>0.00</b>       | <b>0.00</b>       |
| <b>Total Expense</b>                             | <b>33,785.30</b>  | <b>18,824.96</b> | <b>129,468.33</b> | <b>130,692.32</b> | <b>233,292.00</b> |
| <b>Net Income</b>                                | <b>-26,768.05</b> | <b>-1,169.98</b> | <b>43,326.19</b>  | <b>-60,072.16</b> | <b>-21,432.00</b> |

## Key Marco Community Development District Reconciliation Detail Fifth Third Public Fund, Period Ending 01/31/2024

| Type                                  | Date       | Num     | Name                     | Clr | Amount            | Balance           |
|---------------------------------------|------------|---------|--------------------------|-----|-------------------|-------------------|
| <b>Beginning Balance</b>              |            |         |                          |     |                   | 473,466.14        |
| <b>Cleared Transactions</b>           |            |         |                          |     |                   |                   |
| <b>Checks and Payments - 6 items</b>  |            |         |                          |     |                   |                   |
| Bill Pmt -Check                       | 12/06/2023 | 1290    | Luanne Kerins            | X   | -200.00           | -200.00           |
| Bill Pmt -Check                       | 12/06/2023 | 1291    | Mary Beth Schewitz       | X   | -200.00           | -400.00           |
| Bill Pmt -Check                       | 12/18/2023 | 1296    | Coleman, Yovanovic...    | X   | -95.00            | -495.00           |
| Bill Pmt -Check                       | 12/18/2023 | 1297    | Collier County Tax C...  | X   | -16.38            | -511.38           |
| Bill Pmt -Check                       | 01/04/2024 | 1299    | Al's Painting Plus       | X   | -12,880.00        | -13,391.38        |
| Bill Pmt -Check                       | 01/04/2024 | 1300    | Preferred Governme...    | X   | -153.33           | -13,544.71        |
| Total Checks and Payments             |            |         |                          |     | -13,544.71        | -13,544.71        |
| <b>Deposits and Credits - 4 items</b> |            |         |                          |     |                   |                   |
| Deposit                               | 12/31/2023 |         |                          | X   | 4,562.88          | 4,562.88          |
| Deposit                               | 01/10/2024 |         |                          | X   | 139.82            | 4,702.70          |
| Deposit                               | 01/31/2024 |         |                          | X   | 39.50             | 4,742.20          |
| Deposit                               | 01/31/2024 |         |                          | X   | 452.44            | 5,194.64          |
| Total Deposits and Credits            |            |         |                          |     | 5,194.64          | 5,194.64          |
| Total Cleared Transactions            |            |         |                          |     | -8,350.07         | -8,350.07         |
| Cleared Balance                       |            |         |                          |     | -8,350.07         | 465,116.07        |
| <b>Uncleared Transactions</b>         |            |         |                          |     |                   |                   |
| <b>Checks and Payments - 7 items</b>  |            |         |                          |     |                   |                   |
| Check                                 | 09/28/2020 | 2689S   | Collier County Utilities |     | -116.88           | -116.88           |
| General Journal                       | 09/30/2020 | 2020-09 |                          |     | -1,171.35         | -1,288.23         |
| Bill Pmt -Check                       | 11/08/2021 | 1118    | Naples Daily News        |     | -199.50           | -1,487.73         |
| Bill Pmt -Check                       | 11/18/2021 | 1121    | Coleman, Yovanovic...    |     | -260.00           | -1,747.73         |
| Bill Pmt -Check                       | 04/20/2023 | 1228    | John Esposito            |     | -200.00           | -1,947.73         |
| Bill Pmt -Check                       | 12/05/2023 | 1281    | Lynn Narath              |     | -200.00           | -2,147.73         |
| Bill Pmt -Check                       | 01/04/2024 | 1298    | AJC Associates, Inc.     |     | -500.00           | -2,647.73         |
| Total Checks and Payments             |            |         |                          |     | -2,647.73         | -2,647.73         |
| <b>Deposits and Credits - 4 items</b> |            |         |                          |     |                   |                   |
| General Journal                       | 09/30/2020 | 2020-01 |                          |     | 0.00              | 0.00              |
| General Journal                       | 09/30/2021 | 2020-18 |                          |     | 1,171.35          | 1,171.35          |
| Deposit                               | 09/30/2023 |         |                          |     | 33.43             | 1,204.78          |
| Deposit                               | 01/31/2024 |         |                          |     | 4,609.92          | 5,814.70          |
| Total Deposits and Credits            |            |         |                          |     | 5,814.70          | 5,814.70          |
| Total Uncleared Transactions          |            |         |                          |     | 3,166.97          | 3,166.97          |
| Register Balance as of 01/31/2024     |            |         |                          |     | -5,183.10         | 468,283.04        |
| <b>New Transactions</b>               |            |         |                          |     |                   |                   |
| <b>Checks and Payments - 6 items</b>  |            |         |                          |     |                   |                   |
| Bill Pmt -Check                       | 02/07/2024 | 1301    | Al's Painting Plus       |     | -25,170.00        | -25,170.00        |
| Bill Pmt -Check                       | 02/07/2024 | 1303    | Hole Montes              |     | -1,315.50         | -26,485.50        |
| Bill Pmt -Check                       | 02/07/2024 | 1302    | Coleman, Yovanovic...    |     | -647.50           | -27,133.00        |
| Bill Pmt -Check                       | 02/07/2024 | 1304    | Naples Daily News        |     | -615.44           | -27,748.44        |
| Bill Pmt -Check                       | 02/07/2024 | 1305    | Preferred Governme...    |     | -153.33           | -27,901.77        |
| Bill Pmt -Check                       | 02/07/2024 | 1306    | Robert Flinn Record...   |     | -74.95            | -27,976.72        |
| Total Checks and Payments             |            |         |                          |     | -27,976.72        | -27,976.72        |
| Total New Transactions                |            |         |                          |     | -27,976.72        | -27,976.72        |
| <b>Ending Balance</b>                 |            |         |                          |     | <b>-33,159.82</b> | <b>440,306.32</b> |

**Key Marco Community Development District  
Reconciliation Detail  
Fifth Third Money Market, Period Ending 01/31/2024**

| Type                                 | Date       | Num     | Name | Clr | Amount        | Balance           |
|--------------------------------------|------------|---------|------|-----|---------------|-------------------|
| <b>Beginning Balance</b>             |            |         |      |     |               | 227,591.41        |
| <b>Cleared Transactions</b>          |            |         |      |     |               |                   |
| <b>Deposits and Credits - 1 item</b> |            |         |      |     |               |                   |
| Deposit                              | 01/31/2024 |         |      | X   | 803.75        | 803.75            |
| Total Deposits and Credits           |            |         |      |     | 803.75        | 803.75            |
| Total Cleared Transactions           |            |         |      |     | 803.75        | 803.75            |
| Cleared Balance                      |            |         |      |     | 803.75        | 228,395.16        |
| <b>Uncleared Transactions</b>        |            |         |      |     |               |                   |
| <b>Deposits and Credits - 1 item</b> |            |         |      |     |               |                   |
| General Journal                      | 09/30/2020 | 2020-01 |      |     | 0.00          | 0.00              |
| Total Deposits and Credits           |            |         |      |     | 0.00          | 0.00              |
| Total Uncleared Transactions         |            |         |      |     | 0.00          | 0.00              |
| Register Balance as of 01/31/2024    |            |         |      |     | 803.75        | 228,395.16        |
| <b>Ending Balance</b>                |            |         |      |     | <b>803.75</b> | <b>228,395.16</b> |

**Key Marco Community Development District  
Reconciliation Detail  
First Horizon Money Market, Period Ending 01/31/2024**

| Type                                 | Date       | Num | Name | Clr | Amount        | Balance           |
|--------------------------------------|------------|-----|------|-----|---------------|-------------------|
| <b>Beginning Balance</b>             |            |     |      |     |               | 243,837.42        |
| <b>Cleared Transactions</b>          |            |     |      |     |               |                   |
| <b>Deposits and Credits - 1 item</b> |            |     |      |     |               |                   |
| Deposit                              | 01/31/2024 |     |      | X   | 877.74        | 877.74            |
| Total Deposits and Credits           |            |     |      |     | 877.74        | 877.74            |
| Total Cleared Transactions           |            |     |      |     | 877.74        | 877.74            |
| Cleared Balance                      |            |     |      |     | 877.74        | 244,715.16        |
| Register Balance as of 01/31/2024    |            |     |      |     | 877.74        | 244,715.16        |
| <b>Ending Balance</b>                |            |     |      |     | <b>877.74</b> | <b>244,715.16</b> |

# Half Marathon





**Starting line on Balmoral Court**

- Head Southeast on Balmoral Court
- Turn Left onto Dogwood Drive
- Turn Left on Covewood Court
- Turn Right onto Sheffield Ave
- Turn Left onto Dogwood Drive
- Cross over onto San Marco (running against traffic)
- Follow San Marco over the Goodland bridge to turn around
- Head back down San Marco (running against traffic)
- Left onto Whiskey Creek Drive
- Left onto Blue Hill Creek Drive
- Loop around Blue Hill Creek Drive and come back down to cone for turn around
- At T, go straight down Blue Hill Creek Drive to turn around and come back down.
- Take Left onto Whiskey Creek Drive
- Left onto San Marco
- Left onto Dogwood Drive
- Right onto Sheffield Ave
- Left onto Covewood Court
- Right onto Dogwood Drive
- Right onto Balmoral Court to the Finish Line

## 23 Water Coolers at YMCA

### Water Stations of Half Marathon and 5K

1. S Floral and Sheffield ( for 5k and half)  
3 Water, 1 Gatorade
2. Across the street from entrance to Key Marco on 92  
2 Water, 1 Gatorade
3. At the entrance of Key Marco on 92 (San Marco and Whiskey Creek) 3 Water, 1 Gatorade
4. In Key Marco, at the intersection of Whiskey Creek and Blue Hill Creek 3 Water, 1 Gatorade - GU Station
5. In Key Marco, at the long end of Blue Hill Creek Drive (When entering Key Marco, taking a right on Blue Hill Creek, all the way at the end where the runners will turn around  
2 Water, 1 Gatorade
6. At the Goodland Bridge where they turn around.  
2 Water, 1 Gatorade