

**KEY MARCO COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
FINANCIAL REPORT
FOR THE FISCAL YEAR ENDED
SEPTEMBER 30, 2017**

**KEY MARCO COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA**

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INDEPENDENT AUDITOR'S REPORT

To the Board of Supervisors
Key Marco Community Development District
Collier County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the major fund of Key Marco Community Development District, Collier County, Florida ("District") as of and for the fiscal year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of the District as of September 30, 2017, and the respective changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated February 27, 2018, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

Report on Other Legal and Regulatory Requirements

We have also issued our report dated February 27, 2018, on our consideration of the District's compliance with the requirements of Section 218.415, Florida Statutes, as required by Rule 10.556(10) of the Auditor General of the State of Florida. The purpose of that report is to provide an opinion based on our examination conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants.

February 27, 2018

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of Key Marco Community Development District, Collier County, Florida ("District") provides a narrative overview of the District's financial activities for the fiscal year ended September 30, 2017. Please read it in conjunction with the District's Independent Auditor's Report, basic financial statements, accompanying notes and supplementary information to the basic financial statements.

FINANCIAL HIGHLIGHTS

The assets of the District exceeded its liabilities at the close of the most recent fiscal year resulting in a net position balance of \$5,411,296.

The change in the District's total net position in comparison with the prior fiscal year was (\$287,552), a decrease. The key components of the District's net position and change in net position are reflected in the table in the government-wide financial analysis section.

At September 30, 2017, the District's governmental fund reported an ending fund balance of \$810,323, a decrease of (\$50,530) in comparison with the prior fiscal year. The total fund balance is unassigned fund balance which is available for spending at the District's discretion.

OVERVIEW OF FINANCIAL STATEMENTS

This discussion and analysis are intended to serve as the introduction to the District's basic financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the residual amount being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements include all governmental activities that are principally supported by special assessment revenues. The District does not have any business-type activities. The governmental activities of the District include the general government (management) and maintenance functions.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has one fund category: governmental funds.

OVERVIEW OF FINANCIAL STATEMENTS (Continued)

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains one governmental fund for external reporting. Information is presented in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances for the general fund. The general fund is considered a major fund.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with the budget.

Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of an entity's financial position. In the case of the District, assets exceeded liabilities at the close of the most recent fiscal year.

Key components of the District's net position are reflected in the following table:

NET POSITION		
SEPTEMBER 30,		
	2017	2016
Current and other assets	\$ 887,074	\$ 914,643
Capital assets, net of depreciation	4,600,973	4,837,995
Total assets	5,488,047	5,752,638
Current liabilities	76,751	537,90
Total liabilities	76,751	53,790
Net position		
investment in capital assets	4,600,973	4,837,995
Unrestricted	810,323	860,853
Total net position	\$ 5,411,296	\$ 5,698,848

The District's net position reflects its investment in capital assets (e.g. land, land improvements, and infrastructure) less any related debt used to acquire those assets that is still outstanding. These assets are used to provide services to residents; consequently, these assets are not available for future spending.

The remaining balance of unrestricted net position may be used to meet the District's other obligations.

GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

The District's net position decreased during the most recent fiscal year. The majority of the decrease represents the extent to which the cost of operations and depreciation expense exceeded ongoing program revenues.

Key elements of the change in net position are reflected in the following table:

CHANGES IN NET POSITION		
FOR THE FISCAL YEAR ENDED SEPTEMBER 30,		
	2017	2016
Revenues:		
Program revenues		
Charges for services	\$ 586,260	\$ 623,464
General revenues	12,474	8,373
Total revenues	<u>598,734</u>	<u>631,837</u>
Expenses:		
General government	164,128	162,130
Maintenance and operations	<u>722,158</u>	<u>689,997</u>
Total expenses	<u>886,286</u>	<u>852,127</u>
Change in net position	(287,552)	(220,290)
Net position - beginning	<u>698848</u>	<u>5,919,138</u>
Net position - ending	<u>\$ 5,411,296</u>	<u>\$ 5,698,848</u>

As noted above and in the statement of activities, the cost of all governmental activities during the fiscal year ended September 30, 2017 was \$886,286. The costs of the District's activities were primarily funded by program revenues. Program revenues are comprised primarily of assessments. In total, expenses, including depreciation, increased from the prior fiscal year. The majority of the increase was the result of an increase in professional services including the landscape maintenance and repairs as a result of Hurricane Irma.

GENERAL BUDGETING HIGHLIGHTS

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors.

Actual general fund expenditures for the fiscal year ended September 30, 2017 exceeded appropriations by \$24,914. The over expenditures were funded by available fund balance.

CAPITAL ASSETS

At September 30, 2017, the District had \$9,630,192 invested in capital assets for its governmental activities. In the government-wide financial statements depreciation of \$5,029,219 has been taken, which resulted in a net book value of \$4,600,973. More detailed information about the District's capital assets is presented in the notes of the financial statements.

ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND OTHER EVENTS

The District does not anticipate any major projects or significant changes to its infrastructure maintenance program for the subsequent fiscal year. In addition, it is anticipated that the general operations of the District will remain fairly constant.

CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, land owners, taxpayers, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the financial resources it manages and the stewardship of the facilities it maintains. If you have questions about this report or need additional financial information, contact the Key Marco Community Development District's management at 505 Whiskey Creek Drive, Marco island, FL 34145.

**KEY MARCO COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
STATEMENT OF NET POSITION
SEPTEMBER 30, 2017**

	Governmental Activities
ASSETS	
Cash	\$ 882,900
Assessments receivable	3,850
Accounts receivables	324
Capital assets:	
Depreciable	2,631,770
Nondepreciable	<u>1,969,203</u>
Total assets	<u>5,488,047</u>
 LIABILITIES	
Accounts payable	<u>76,751</u>
Total liabilities	<u>76,751</u>
 NET POSITION	
Investment in capital assets	4,600,973
Unrestricted	<u>810,323</u>
Total net position	<u>\$ 5,411,296</u>

See notes to the financial statements

**KEY MARCO COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

Functions/Programs	Expenses	Program Revenues	Charges for Services	Net (Expense) Revenue and Changes in Net Position Governmental Activities
Primary government:				
Governmental activities:				
General government	\$ 164,128	\$ 164,128		\$
Maintenance and operations	<u>722,158</u>	<u>422,132</u>		<u>(300,026)</u>
Total governmental activities	<u>886,286</u>	<u>586,260</u>		<u>(300,026)</u>
General revenues:				
Interest and other revenues				<u>12,474</u>
Total general revenues				<u>12,474</u>
Change in net position				(287,552)
Net position - beginning				<u>5,698,848</u>
Net position - ending				<u>\$ 5,411,296</u>

See notes to the financial statements

**KEY MARCO COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
BALANCE SHEET
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2017**

	Major Fund General	Total Governmental Funds
ASSETS		
Cash	\$ 882,900	\$ 882,900
Assessments receivable	3,850	3,850
Accounts receivable	324	324
Total assets	\$ 887,074	\$ 887,074
 LIABILITIES AND FUND BALANCES		
Liabilities:		
Accounts payable	\$ 76,751	\$ 76,751
Total liabilities	76,751	76,751
 Fund balances:		
Unassigned	810,323	810,323
Total fund balances	810,323	810,323
 Total liabilities and fund balances	 \$ 887,074	 \$ 887,074

See notes to the financial statements

**KEY MARCO COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
RECONCILIATION OF BALANCE SHEET — GOVERNMENTAL FUNDS
TO STATEMENT OF NET POSITION
GOVERNMENTAL FUNDS
SEPTEMBER 30, 2017**

Total fund balances - governmental funds \$ 810,323

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore, are not reported as assets in the governmental funds. The statement of net position includes those capital assets, net of any accumulated depreciation, in the net position of the government as a whole.

Cost of capital assets	9,630,192	
Accumulated depreciation	<u>(5,029,219)</u>	<u>4,600,973</u>
Net position of governmental activities		<u>\$ 5,411,296</u>

See notes to the financial statements

**KEY MARCO COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

	Major Fund General	Total Governmental Funds
REVENUES		
Assessments	\$ 586,260	\$ 586,260
Interest and other revenues	12,474	12,474
Total revenues	598,734	598,734
EXPENDITURES		
Current:		
General government	164,128	164,128
Maintenance and operations	485,136	485,136
Total expenditures	649,264	649,264
Excess (deficiency) of revenues over (under) expenditures	(50,530)	(50,530)
Fund balances - beginning	860,853	860,853
Fund balances - ending	\$ 810,323	\$ 810,323

See notes to the financial statements

**KEY MARCO COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

Net change in fund balances - total governmental funds	\$ (50,530)
Amounts reported for governmental activities in the statement of activities are different because:	
Depreciation on capital assets is not recongnized in the governmental fund financial statement but is reported as an expense in the statement of activities.	<u>(237,022)</u>
Change in net position of governmental activities	<u>\$ (287,552)</u>

See notes to the financial statements

**KEY MARCO COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
NOTES TO FINANCIAL STATEMENTS**

NOTE 1 —NATURE OF ORGANIZATION AND REPORTING ENTITY

Key Marco Community Development District ("District") was created on July 7, 1992 pursuant to the *Uniform Community Development District Act of 1980*, otherwise known as Chapter 190, Florida Statutes, under Collier County Ordinance 92-45. The Act provides among other things, the power to manage basic services for community development, power to borrow money and issue bonds, and to levy and assess non-ad valorem assessments for the financing and delivery of capital infrastructure.

The District was established for the purposes of financing and managing the acquisition, construction, maintenance and operation of a portion of the infrastructure necessary for community development within the District.

The District is governed by the Board of Supervisors ("Board") which is composed of five members. The Supervisors are elected on an at large basis by the owners of the property within the District. Ownership of land within the District entitles the owner to one vote per acre. The Board of Supervisors of the District exercise all powers granted to the District pursuant to Chapter 190, Florida Statutes.

The Board has the final responsibility for:

1. Assessing and levying assessments.
2. Approving budgets.
3. Exercising control over facilities and properties.
4. Controlling the use of funds generated by the District.
5. Approving the hiring and firing of key personnel.
6. Financing improvements.

The financial statements were prepared in accordance with Governmental Accounting Standards Board ("GASB") Statements. Under the provisions of those standards, the financial reporting entity consists of the primary government, organizations for which the District is considered to be financially accountable and other organizations for which the nature and significance of their relationship with the District are such that, if excluded, the financial statements of the District would be considered incomplete or misleading. There are no entities considered to be component units of the District; therefore, the financial statements include only the operations of the District.

NOTE 2 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Government-Wide and Fund Financial Statements

The basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment (Operating-type special assessments for maintenance and debt service are treated as charges for services.) and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not included among program revenues are reported instead as *general revenues*.

NOTE 2 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement focus* and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Assessments are recognized as revenues in the year for which they are levied. Grants and similar items are to be recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

Assessments

Assessments are non-ad valorem assessments on benefited lands within the District. Assessments are levied to pay for the operations and maintenance of the District. The fiscal year for which annual assessments are levied begins on October 1 with discounts available for payments through February 28 and become delinquent on April 1. The District's annual assessments for operations and debt service are billed and collected by the County Tax Assessor/Collector. The amounts remitted to the District are net of applicable discounts or fees and include interest on monies held from the day of collection to the day of distribution.

Assessments and interest associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. The portion of assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period.

The District reports the following major governmental fund:

General Fund

The general fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first for qualifying expenditures, then unrestricted resources as they are needed.

Assets, Liabilities and Net Position or Equity

Restricted Assets

These assets represent cash and investments set aside pursuant to Bond covenants or other contractual restrictions.

Deposits and Investments

The District's cash and cash equivalents are considered to be cash on hand and demand deposits (interest and non-interest bearing).

The District has elected to proceed under the Alternative Investment Guidelines as set forth in Section 218.415 (17) Florida Statutes. The District may invest any surplus public funds in the following:

- a) The Local Government Surplus Trust Funds, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act;
- b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
- c) Interest bearing time deposits or savings accounts in qualified public depositories;
- d) Direct obligations of the U.S. Treasury

NOTE 2 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, Liabilities and Net Position or Equity (Continued)

Deposits and Investments (Continued)

Securities listed in paragraph c and d shall be invested to provide sufficient liquidity to pay obligations as they come due. In addition, surplus funds may be deposited into certificates of deposit which are insured.

The District records all interest revenue related to investment activities in the respective funds. Investments are measured at amortized cost or reported at fair value as required by generally accepted accounting principles.

Prepaid Items

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

Capital Assets

Capital assets, which include property, plant and equipment, and infrastructure assets (e.g., roads, sidewalks and similar items) are reported in the government activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Building and improvements	10—30
Infrastructure assets	10—40
Machinery and equipment	6—15

In the governmental fund financial statements, amounts incurred for the acquisition of capital assets are reported as fund expenditures. Depreciation expense is not reported in the governmental fund financial statements.

Unearned Revenue

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned.

Long-Term Obligations

In the government-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized ratably over the life of the Bonds. Bonds payable are reported net of applicable premiums or discounts. Bond issuance costs are expensed when incurred.

In the fund financial statements, governmental fund types recognize premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

NOTE 2 — SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Assets, Liabilities and Net Position or Equity (Continued)

Deferred Outflows/Inflows of Resources

Deferred outflows of resources represent a consumption of net position that applies to future reporting period(s). For example, the District would record deferred outflows of resources on the statement of net position related to debit amounts resulting from current and advance refundings resulting in the defeasance of debt (i.e. when there are differences between the reacquisition price and the net carrying amount of the old debt).

Deferred inflows of resources represent an acquisition of net position that applies to future reporting period(s). For example, when an asset is recorded in the governmental fund financial statements, but the revenue is unavailable, the District reports a deferred inflow of resources on the balance sheet until such times as the revenue becomes available.

Fund Equity/Net Position

In the fund financial statements, governmental funds report non spendable and restricted fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Assignments of fund balance represent tentative management plans that are subject to change.

The District can establish limitations on the use of fund balance as follows:

Committed fund balance — Amounts that can be used only for the specific purposes determined by a formal action (resolution) of the Board of Supervisors. Commitments may be changed or lifted only by the Board of Supervisors taking the same formal action (resolution) that imposed the constraint originally. Resources accumulated pursuant to stabilization arrangements sometimes are reported in this category.

Assigned fund balance — Includes spendable fund balance amounts established by the Board of Supervisors that are intended to be used for specific purposes that are neither considered restricted nor committed. The Board may also assign fund balance as it does when appropriating fund balance to cover differences in estimated revenue and appropriations in the subsequent year's appropriated budget. Assignments are generally temporary and normally the same formal action need not be taken to remove the assignment.

The District first uses committed fund balance, followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Net position is the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. Net position in the government-wide financial statements are categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents net position related to infrastructure and property, plant and equipment. Restricted net position represents the assets restricted by the District's Bond covenants or other contractual restrictions. Unrestricted net position consists of the net position not meeting the definition of either of the other two components.

Other Disclosures

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

NOTE 3 — BUDGETARY INFORMATION

The District is required to establish a budgetary system and an approved Annual Budget. Annual Budgets are adopted on a basis consistent with generally accepted accounting principles for the general fund. All annual appropriations lapse at fiscal year end.

The District follows these procedures in establishing the budgetary data reflected in the financial statements.

- a) Each year the District Manager submits to the District Board a proposed operating budget for the fiscal year commencing the following October 1.
- b) Public hearings are conducted to obtain public comments.
- c) Prior to October 1, the budget is legally adopted by the District Board.
- d) All budget changes must be approved by the District Board.
- e) The budgets are adopted on a basis consistent with generally accepted accounting principles.
- f) Unused appropriation for annually budgeted funds lapse at the end of the year.

NOTE 4 — DEPOSITS

The District's cash balances were entirely covered by federal depository insurance or by a collateral pool pledged to the State Treasurer. Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", requires all qualified depositories to deposit with the Treasurer or another banking institution eligible collateral equal to various percentages of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held. The percentage of eligible collateral (generally, U.S. Governmental and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository's financial history and its compliance with Chapter 280. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

NOTE 5 — CAPITAL ASSETS

Capital asset activity for the fiscal year ended September 30, 2017 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance
<u>Governmental activities</u>				
Capital assets, not being depreciated				
Land and land improvements	\$ 1,969,203		\$	\$ 1,969,203
Total capital assets, not being depreciated	<u>1,969,203</u>			<u>1,969,203</u>
Capital assets, being depreciated				
Buildings	143,369			143,369
Improvements	882,684			882,684
Infrastructure	6,511,876			6,511,876
Machinery & Equipment	123,060			123,060
Total capital assets, being depreciated	<u>7,660,989</u>			<u>7,660,989</u>
Less accumulated depreciation for:				
Buildings	106,308	4,779		111,087
Improvements	660,872	20,817		681,689
Infrastructure	3,998,354	205,273		4,203,627
Machinery & Equipment	26,663	6,153		32,816
Total accumulated depreciation	<u>4,792,197</u>	<u>237,022</u>		<u>5,029,219</u>
Total capital assets, being depreciated, net	<u>2,868,792</u>	<u>(237,022)</u>		<u>2,631,770</u>
Governmental activities capital assets, net	<u>\$ 4,837,995</u>	<u>\$ (237,022)</u>		<u>\$ 4,600,973</u>

Depreciation expense was charged to maintenance and operations.

NOTE 6 — LICENSE AGREEMENT

In October 2010, the District entered into an initial five year license agreement with Key Marco Community Association ("KMCA") wherein the District will have exclusive right and privilege to utilize KMCA's maintenance building as defined for a monthly license fee of \$1,433.33. In connection with this agreement, KMCA's is solely responsible for the overall maintenance of such property and related insurance coverage.

As of the effective date of the agreement, KMCA owed the District \$86,000 for previous past services rendered, and such parties agreed that the amount owed to the District would offset each month during the initial term by the monthly license fee until this obligation is liquidated. In December 2015, the District and KMCA entered into a new lease agreement whereby the District will pay \$2,553 monthly as a lease payment. At the end of the prior fiscal year, the amount owed to the District was completely recovered.

Total paid in the current fiscal year was \$30,636.

NOTE 7 — MANAGEMENT AGREEMENT

In February 2017, the District entered into an agreement with the KMCA regarding District management services. Per the agreement, the HOA Manager will provide District management services and will report to both the KMCA Board and the District Board. The District has agreed to pay KMCA an annual management fee of \$72,000 and a one-time start-up fee of \$5,000. The agreement is for a one year term and is automatically renewed for successive one year periods.

For the fiscal year ended September 30, 2017, the District paid the KMCA \$53,000 for these services.

As a result of the agreement, the existing management contract was reduced from \$4,507 monthly to \$1,250 monthly.

NOTE 8 — MANAGEMENT COMPANY

The District has contracted with a management company to perform management advisory services, which include financial and accounting advisory services. Certain employees of the management company also serve as officers of the District. Under the agreement, the District compensates the management company for management, accounting, financial reporting, computer and other administrative costs.

NOTE 9 — RISK MANAGEMENT

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District has obtained commercial insurance from independent third parties to mitigate the costs of these risks; coverage may not extend to all situations. There were no settled claims during the past three years.

**KEY MARCO COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN
FUND BALANCE - BUDGET AND ACTUAL — GENERAL FUND
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2017**

	Budgeted Amounts Original & Final	Actual Amounts	Variance with Final Budget Positive (Negative)
REVENUES			
Assessments	\$ 603,000	\$ 586,260	\$ (16,740)
Interest and other revenues	2,350	12,474	10,124
Total revenues	605,350	598,734	(6,616)
EXPENDITURES			
Current:			
General government	152,100	164,128	(12,028)
Maintenance and operations	472,250	485,136	(12,886)
Total expenditures	624,350	649,264	(24,914)
Excess (deficiency) of revenues over (under) expenditures	\$ (19,000)	(50,530)	\$ (31,530)
OTHER FINANCING SOURCES (USES)			
Use of fund balance	19,000	-	(19,001)
Total other financing sources	19,000	-	(19,00)
Net change in fund balances	\$ -	(50,530)	\$ (50,530)
Fund balance - beginning		860,853	
Fund balance - ending		\$ 810,323	

See notes to required supplementary information

**KEY MARCO COMMUNITY DEVELOPMENT DISTRICT
COLLIER COUNTY, FLORIDA
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

The District is required to establish a budgetary system and an approved Annual Budget for the general fund. The District's budgeting process is based on estimates of cash receipts and cash expenditures which are approved by the Board. The budget approximates a basis consistent with accounting principles generally accepted in the United States of America (generally accepted accounting principles).

The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors.

Actual general fund expenditures for the fiscal year ended September 30, 2017 exceeded appropriations by \$24,914. The over expenditures were funded by available fund balance.

**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

To the Board of Supervisors
Key Marco Community Development District
Collier County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the major fund of Key Marco Community Development District, Collier County, Florida ("District") as of and for the fiscal year ended September 30, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our opinion thereon dated February 27, 2018.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, and contracts, and agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

We noted certain matters that we reported to management of the District in a separate letter dated February 27, 2018.

The District's response to the finding identified in our audit is described in the accompanying Management Letter. We did not audit the District's response and, accordingly, we express no opinion on it.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

February 27, 2018

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY
RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

To the Board of Supervisors
Key Marco Community Development District
Collier County, Florida

We have examined Key Marco Community Development District, Collier County, Florida's ("District") compliance with the requirements of Section 218.415, Florida Statutes, in accordance with Rule 10.556(10) of the Auditor General of the State of Florida during the fiscal year ended September 30, 2017. Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on the District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American **Institute** of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced in Section 218.415, Florida Statutes. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2017.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, management, and the Board of Supervisors of Key Marco Community Development District, Collier County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

February 27, 2018

**MANAGEMENT LETTER PURSUANT TO THE RULES OF
THE AUDITOR GENERAL FOR THE STATE OF FLORIDA**

To the Board of Supervisors
Key Marco Community Development District
Collier County, Florida

Report on the Financial Statements

We have audited the accompanying basic financial statements of Key Marco Community Development District ("District") as of and for the fiscal year ended September 30, 2017, and have issued our report thereon dated February 27, 2018.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Florida Auditor General.

Other Reports and Schedule

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters based on an audit of the financial statements performed in accordance with *Government Auditing Standards*; and Independent Auditor's Report on an examination conducted in accordance with *A/CPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated February 27, 2018, should be considered in conjunction with this management letter.

Purpose of this Letter

The purpose of this letter is to comment on those matters required by Chapter 10.550 of the Rules of the Auditor General for the State of Florida. Accordingly, in connection with our audit of the financial statements of the District, as described in the first paragraph, we report the following:

- I. Current year findings and recommendations.**
- II. Status of prior year findings and recommendations.**
- III. Compliance with the Provisions of the Auditor General of the State of Florida.**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, as applicable, management, and the Board of Supervisors of Key Marco Community Development District, Collier County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

We wish to thank Key Marco Community Development District, Collier County, Florida and the personnel associated with it, for the opportunity to be of service to them in this endeavor as well as future engagements and the courtesies extended to us.

February 27, 2018

REPORT TO MANAGEMENT

I CURRENT YEAR FINDINGS AND RECOMMENDATIONS

2017-01 Budget:

Observation: Actual expenditures exceeded appropriations in the general fund for the fiscal year ended September 30, 2017.

Recommendation: The District should amend the budget during the fiscal year or within statutory guidelines to ensure that all expenditures are properly budgeted.

Management Response: The District will ensure the budget is amended timely in order to comply with statutory deadlines.

II PRIOR YEAR FINDINGS AND RECOMMENDATIONS

None

III COMPLIANCE WITH THE PROVISIONS OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA

Unless otherwise required to be reported in the auditor's report on compliance and internal controls, the management letter shall include, but not be limited to the following:

1. A statement as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no significant findings and recommendations made in the preceding annual financial audit report for the fiscal year ended September 30, 2016.

2. Any recommendations to improve the local governmental entity's financial management.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported for the fiscal year ended September 30, 2017, except as noted above.

3. Noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported, for the fiscal year ended September 30, 2017.

4. The name or official title and legal authority of the District are disclosed in the notes to the financial statements.

5. The financial report filed with the Florida Department of Financial Services pursuant to Section 218.32(1)(a), Florida Statutes agrees with the September 30, 2017 financial audit report.

6. The District has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes.

7. We applied financial condition assessment procedures and no deteriorating financial conditions were noted as of September 30, 2017. It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

KEY MARCO
Community Development District

Financial Statements

{ Unaudited }

December 31, 2017

Balance Sheet
December 31, 2017

ACCOUNT DESCRIPTION	GENERAL FUND	FIXED ASSETS FUND	TOTAL
ASSETS			
Dash - Checking Account	\$ 1,087,188	\$ -	\$ 1,087,188
Accounts Receivable	324		324
Fixed Assets			
Land		1,669,203	1,969,203
Buildings		146,196	146,196
Accum Depr - Buildings		(111,345)	(111,345)
Improvements		882,684	882,684
Infrastructure		6,522,136	6,522,136
Accum Depr' 0 improvements		(681,658)	(681,688)
Accum Depr - Infrastructure		(4,204,655)	(4,204,655)
Machinery & Equipment		126,860	126,860
Accum Depr 0 Mach & Equip		(33,006)	(33,006)
TOTAL ASSETS	\$ 1,087,512	\$ 4,616,385	\$ 5,703,897
LIABILITIES			
Accounts Payable	\$ 117,584	\$ -	\$ 117,584
TOTAL LIABILITIES	117,684		117,584
FUND BALANCES			
Unassigned:	969,928	4,616,385	5,586,313
TOTAL FUND BALANCES	\$ 969,928	\$ 4,616,385	\$ 5,586,313
TOTAL LIABILITIES & FUND BALANCES	5,108,752	\$ 4,616,385	\$ 5,703,897

From: 3494 Shearwater Street
 Naples, FL 34117 US

**Invoice
 5510**

Key Marco Community Development District
 505 Whiskey Creek Drive Marco Island, FL 34145

Job: 10V18-03 - Key Marco Community

Cust#	Customer Ref	Invoice #	Invoice Date	Due Date	Disc Date	Terms
1202		5510	04/05/18	05/05/18		Net 30 Days

Line	Description	Unit Price	Quantity	Amount
1	Vector Vacuum Truck will Crew 0244/18 Cleaned our storm drains	250.00000	11.250	2,875.00
2	Vector Vacuum Truck with Crew 02/15/18 Cleaned out storm drains			
3	Vector Vacuum Truck with Crew 02/16/18 Cleaned out storm drains	250.00000	11.250	2,875.00
4	Vector Vacuum Truck with Crew G2/19/18 Cleaned out storm drains	250.00000	11.250	2,875.00
5	Vector Vacuum Truck with Crew 02/20/18 Cleaned out storm drains	250.00000	11.250	2,875.00
6	Vector Vacuum Truck with Crew 02/21/18 Cleaned out storm drains	250.00000	11.250	2,875.00
7	Vector: Vacuum Truck with Crew 02/22/18 Completed cleaning of storm drains and boxes	250.00000	11.250	2,875.00

Notes:
 Key Marco Community
 Merco Island, FL

Total	18,625.00
Sales Tax	
Less Retainage	
Total Due	18,625.00

Please remit to: 4500 Holland Office Park, Suit 316, Virginia Beach, VA 23452

Requested By	Location of Work
Customer Name: _____	Is meet required for instructions? Yes No
Company Name: _____	Date of Meet: _____
Street Address: _____	Contact: _____
City, State: _____	Street Address: _____
Phone: _____	City, State: _____

Date of Request	Purchase Order No. Or Job No.	Work Performed By	Date Work Performed	Terms
				Net 30 Days

DESCRIPTION	HOURS	RATE	AMONT
Locate Only GPR/RD			
Concrete Radar			
Leak Detection			
Vacuum Excavation			
Hand Digging to Expose Utility			
Travel Time (out of Lee or Collier Counties)			
Travel Expenses (hotels, meals, etc.)			
Sewer/Pipe Video Inspection			
Craws			
Other			
SUBTOTAL			
SALES TAX			
OTHER			
TOTAL			

Additional Information: There is a four (4) hour minimum required on all Work Order Requests. No Cash Payments are accepted. Restoration is the contractor's responsibility Terms. Net 80 Days Finance Charge 10% per month Yielding and Annual Percentage of 18% will be charged on past due accounts plus cost of collection, if necessary, including reasonable attorneys fees.

Disclaimer and Limitation of Liability

Locating underground utilities is not an exact science. Therefore, Earth View, LLC ("EV") expresses no guarantees that using one of any of the available technologies for Identifying utilities/structures will Identify all utilities/structures and/or meet the objective of each Individual project. By authorizing, it is understood that limitation within the available technology, the complexity of site conditions and circumstances beyond the control of EV may limit the performance/results of the EV service. The services provided by EV shall be performed in accordance with generally accepted professional practices as related to natures of services performed. EV cannot guarantee that all utilities within any given survey area will be identified as a result of inherent limitations with the technology and existing site conditions. The Project Owner and any of its subcontractors shall hold harmless and Indemnity EV against any and all losses as a result of liability of locate or mislocated due to limitations within the available technology, the complexity of the site conditions and circumstances beyond its control. Hand digging is required in all situations when excavating within 24" of Earth View, LLC markings. Any liability of Earth View, LLC and its agents, members and employees adding from or relating to the work referenced in this Work Order Request (regardless of whether the liability arises from Earth View, LLC's breach of contract, negligence or any other type of claim) shall be limited to the lesser of the Customer's actual damages or the amount of the total charges, as set forth above, for Earth View, LLC's work.

Note: By signing this document. I have read and fully understand Earth View's Disclaimer and Limitation of Liability. Locate will not be performed without the signing of this document.			
_____	_____	_____	_____
Authorized Signature	Date	Locator Signature	Date

Requested By	Location of Work
Customer Name: _____	Is meet required for instructions? Yes No
Company Name: _____	Date of Meet: _____
Street Address: _____	Contact: _____
City, State: _____	Street Address: _____
Phone: _____	City, State: _____

Date of Request	Purchase Order No. Or Job No.	Work Performed By	Date Word Performed	Terms
				Net 30 Days

DESCRIPTION	HOURS	RATE	AMONT
Locate Only GPR/RD			
Concrete Radar			
Leak Detection			
Vacuum Excavation			
Hand Digging to Expose Utility			
Travel Time (out of Lee or Collier Counties)			
Travel Expenses (hotels, meals, etc.)			
Sewer/Pipe Video Inspection			
Craws			
Other			
SUBTOTAL			
SALES TAX			
OTHER			
TOTAL			

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Customer Name: _____	Is meet required for instructions? Yes No
Company Name: _____	Date of Meet: _____
Street Address: _____	Contact: _____
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Phone: _____	City, State: _____

Date of Request	Purchase Order No. Or Job No.	Work Performed By	Date Word Performed	Terms
				Net 30 Days

DESCRIPTION	HOURS	RATE	AMONT
Locate Only GPR/RD			
Concrete Radar			
Leak Detection			
Vacuum Excavation			
Hand Digging to Expose Utility			
Travel Time (out of Lee or Collier Counties)			
Travel Expenses (hotels, meals, etc.)			
Sewer/Pipe Video Inspection			
Craws			
Other			
SUBTOTAL			
SALES TAX			
OTHER			
TOTAL			

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_____	_____	_____	_____
Authorized Signature	Date	Locator Signature	Date

Requested By	Location of Work
Customer Name: _____	Is meet required for instructions? Yes No
Company Name: _____	Date of Meet: _____
Street Address: _____	Contact: _____
City, State: _____	Street Address: _____
Phone: _____	City, State: _____

Date of Request	Purchase Order No. Or Job No.	Work Performed By	Date Work Performed	Terms
				Net 30 Days

DESCRIPTION	HOURS	RATE	AMONT
Locate Only GPR/RD			
Concrete Radar			
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Travel Time (out of Lee or Collier Counties)			
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Craws			
Other			
		SUBTOTAL	
		SALES TAX	
		OTHER	
		TOTAL	

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_____	_____	_____	_____
Authorized Signature	Date	Locator Signature	Date

Requested By	Location of Work
Customer Name: _____	Is meet required for instructions? Yes No
Company Name: _____	Date of Meet: _____
Street Address: _____	Contact: _____
City, State: _____	Street Address: _____
Phone: _____	City, State: _____

Date of Request	Purchase Order No. Or Job No.	Work Performed By	Date Word Performed	Terms
				Net 30 Days

DESCRIPTION	HOURS	RATE	AMONT
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Concrete Radar			
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Craws			
Other			
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Additional Information: There is a four (4) hour minimum required on all Work Order Requests. No Cash Payments are accepted. Restoration is the contractor's responsibility Terms. Net 80 Days Finance Charge 10% per month Yielding and Annual Percentage of 18% will be charged on past due accounts plus cost of collection, if necessary, including reasonable attorneys fees.

Disclaimer and Limitation of Liability

Locating underground utilities is not an exact science. Therefore, Earth View, LLC ("EV") expresses no guarantees that using one of any of the available technologies for Identifying utilities/structures will Identify all utilities/structures and/or meet the objective of each Individual project. By authorizing, it is understood that limitation within the available technology, the complexity of site conditions and circumstances beyond the control of EV may limit the performance/results of the EV service. The services provided by EV shall be performed in accordance with generally accepted professional practices as related to natures of services performed. EV cannot guarantee that all utilities within any given survey area will be identified as a result of inherent limitations with the technology and existing site conditions. The Project Owner and any of its subcontractors shall hold harmless and Indemnity EV against any and all losses as a result of liability of locate or mislocated due to limitations within the available technology, the complexity of the site conditions and circumstances beyond its control. Hand digging is required in all situations when excavating within 24" of Earth View, LLC markings. Any liability of Earth View, LLC and its agents, members and employees adding from or relating to the work referenced in this Work Order Request (regardless of whether the liability arises from Earth View, LLC's breach of contract, negligence or any other type of claim) shall be limited to the lesser of the Customer's actual damages or the amount of the total charges, as set forth above, for Earth View, LLC's work.

Note: By signing this document. I have read and fully understand Earth View's Disclaimer and Limitation of Liability. Locate will not be performed without the signing of this document.

_____	_____	_____	_____
Authorized Signature	Date	Locator Signature	Date

Requested By	Location of Work
Customer Name: _____	Is meet required for instructions? Yes No
Company Name: _____	Date of Meet: _____
Street Address: _____	Contact: _____
City, State: _____	Street Address: _____
Phone: _____	City, State: _____

Date of Request	Purchase Order No. Or Job No.	Work Performed By	Date Word Performed	Terms
				Net 30 Days

DESCRIPTION	HOURS	RATE	AMONT
Locate Only GPR/RD			
Concrete Radar			
Leak Detection			
Vacuum Excavation			
Hand Digging to Expose Utility			
Travel Time (out of Lee or Collier Counties)			
Travel Expenses (hotels, meals, etc.)			
Sewer/Pipe Video Inspection			
Craws			
Other			
SUBTOTAL			
SALES TAX			
OTHER			
TOTAL			

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Craws			
Other			
SUBTOTAL			
SALES TAX			
OTHER			
TOTAL			

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_____	_____	_____	_____
Authorized Signature	Date	Locator Signature	Date

Key Marco
PROPOSAL SUBMITTED TO:

September 6, 2017
DATE

505 Whiskey Creek Drive
STREET

Allison Murrel **239-777-5131**
SALES REPRESENTATIVE PHONE NO.

Marco Island, FL 34145
CITY, STATE, AND ZIP

Key Marco Community **239-394-4346**
JOB NAME PHONE NO.

Karie Maline
ATTN:

Key Marco Community
JOB LOCATION FAX NO.

*Clean and storm drains using Vaccum Excavation. Client will provide a place to discard debris.
After completion of the job. EV can remove the debris from the jobsite for an additional fee if needed.

Vacuum Storm Drains \$250 per hour

Estimate 40hrs -\$10,000

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CUSTOMER- SIGNATURE & DATE

Earthview, LLC.-SIGNATURE & DATE